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ODP 83-1020
14 July 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: STAT

Director of Data Processing

SUBJECT: ODP Report for Week Ending 15 July 1983

1.   ADP Control Officer Bulletins

The Office of Data Processing (ODP) announced the
establishment of an Automatic Data Processing Control Officer
Bulletin (ADP CO BULLETIN) mechanism. These bulletins, to be
issued periodically, disseminate information related to ADP
matters within the purview of the ADP Control-Officers. Three
bulletins have been issued: "Establishment of ADP Control
Officer Bulletin," ADP CO BULLETIN 83-001; "ADP Control
Officers: Duties and Responsibilities," ADP CO
BULLETIN 83-002; and "Coordination Requirements Prior to the
Acquisition of Personal Computers," ADP CO BULLETIN 83-003.

2.   CIA/Department of Defense (DoD) Support Agreement

In response to a request from the DDA Planning
Officer, ODP reviewed its activities to identify any formal
CIA/DoD support arrangements. Two peacetime support agreements
were found. The first is with the Defense Intelligence Agency
(DIA) for the development of the Support for the Analysts' File
Environment (SAFE) Computer System. The second is with the
Department of the Air Force to support the Technical Analysis
and Display System (TADS) Computer System.

3.   Significant Events During Coming Weeks

Navy Regional -Data Automation Center (NARDAC)
personnel from Norfolk, Virginia, will visit ODP the afternoon
of 18 July and the morning of 19 July. An agenda has been
prepared to include briefings by NARDAC and the Quality
Assurance Division (QAD/A/ODP) on organizational structure and
function. Major concentration during NARDAC's visit will be
their exposure to Applications standards (both documentation
and programming), risk analysis, audits, Quality Assurance,
plan, policy, procedures, and centralized software library.

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Excerpts from ODP Div/Staff Reports for Week Ending 15 July 1983

Management Staff

Finance. As of 13 July, there were 24 outstanding advances with a dollar value of $16,860. No accounts were delinquent.

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MBO Sessions. The Third Quarter DDA and Joint DDA MBO Sessions are scheduled 18 July and 29 July, respectively. The ODP MBO Session is scheduled for 22 July. Participants have been notified by memorandum. Questions should be directed to Mark Lappin of the Management Staff on x5937.

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FY83 Obligations and Commitments

In order to better manage funds for the balance of FY83, (EO/DDA) has requested that we have all obligations and commitments on the books by 15 August. As a practical matter, all obligations should be on the books by 31 July, so that they will be reflected on the end-of-July Trend Reports. In order to meet this goal, any remaining FY83 actions, including travel, training, 2420s and requisitions, should be processed as soon as possible, prior to 31 July, so that there will be a minimum of activity to track between 1-15 August. (ODP ONLY)

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Administrative Staff

Arrivals and Departures:

PD, resigned 29 June.

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Applications

The Applications Review Board (ARB) baselined the Applications' Guidebook on 12 July and the Applications' Configuration Control Board (APP/CCB) baselined the CM Plan, Procedures, and AIM/PANVALET Users Guides on 13 July. This completes the development of the Applications' Policy and Procedures Manuals and initiates the publication and phased implementation cycles.

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CAMS2 (P/S) Intelligent Data Base Machine (IDM). Britton Lee, Incorporated (BLI) tested the IDM block multiplexor channel board interface with the IBM 3033 at ESL on 27 June. Several

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hardware problems were discovered. The known problems have been corrected, but no further 3033 testing has been made. BLI is shipping the channel board to W-2 for installation and test on the IBM 168.   STAT

Personnel:

                 has gone on rotation to fill   STAT
position in DDI/CPAS/ASG. Her new extension is   STAT

Processing

Six employees of IBM Information Systems Services reported to SPD this week to support enhancements to AIM for the SAFE Project and to eventually provide VM/SP support to DIA. These individuals are uncleared contractors who will be using terminals connected to the SAFE-U Development System.   STAT

On 8 July, the 3033 UP processor was delivered to the W2 site and IBM began their installation. The cut-over of CAMS2 development from the IBM 370/168 will begin 16 July.   STAT

Special Projects Staff

The unclassified SAFE Development System was operational on 6 July. A total of 16 concurrent dial-up lines are available for SAFE contractor use.   STAT

Delivery of Delta Data Terminals and Xerox 2700 laser printers to SAFE contractor facilities for use on the SAFE unclassified system began on 7 July and will be completed by 20 July.   STAT

The last group of 22 DIA analysts scheduled for installation on the DIA Early Capability (EC) System will begin training on 15 August. Profiles for those users are 98% complete and will be installed on the system one week prior to the 15 August training date. The responsibility for notifying and coordinating the activity related to this training class has been passed to DIA's Customer Support Group.   STAT

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